



20th October 2016

Dear Parents/Carers

We would like to update our records for your child in case of **Emergency Closures**.

In the case of adverse weather causing our college to close, these contact details will be important. Please use the slip attached to let us know whether you permit your child to leave college on his/her own in the event of such a closure. The following radio stations broadcast school closure details:

Arrow FM	107.8 FM
BBC Southern Counties	104.5 FM
Heart FM	102.4 – 103.5 FM

Details of any emergency closures will also be posted on our College website and the East Sussex Website.

Yours sincerely

Student Records

&

ADVERSE WEATHER

To be returned to the Main College Reception

Name of Student _____

Form _____

In the event of an emergency closure I wish my child to:

a) Leave school immediately

b) Leave school with a friend or relative

 (Please state name and contact number)

c) Remain at school until 3.20pm to be collected

Signed: _____

Dated: _____